

# Pendleton Home School Association Subscription/Membership Form

Please mail completed form to: PHSA c/o Marjorie Orwig 313 SW 17<sup>th</sup> St. Pendleton, OR 97801

\*\*\*PLEASE fill this form out completely. All information is needed for returning members as well as new members.\*\*\*

Parents' Names \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Email address \_\_\_\_\_ Phone \_\_\_\_\_

**Children at home:**

**Sports**      **Name**(may continue on page 2)      **Date of Birth**      **Interests**



Curriculum used: \_\_\_\_\_

**Mark one subscription type and if participating in Sports:**

One year subscription (July 1-July 1) \_\_\_\_\_ \$25.00      Early Bird Sign-Up (mail before July 31) \_\_\_\_\_ \$20.00

Sports Fee **per family** (check which children will be involved under Sports above) \_\_\_\_\_ \$30.00 (age requirement: Must be nine during the Sports Year)

Non-participating "Newsletter Only" Member \_\_\_\_\_ \$10.00      \*\*\*\*\*Please send a check or money order only. No cash please.\*\*\*\*\*

Would you like to receive your newsletter by email \_\_\_\_\_ postal mail \_\_\_\_\_

I (we), the undersigned, have read and agree to uphold the bylaws of Pendleton Home School Association: (included with Membership Form)

\_\_\_\_\_ Date

\*\*\*\*\*

**Please commit to at least one activity unless you have checked "newsletter only":**

**Name** \_\_\_\_\_ **Phone** \_\_\_\_\_ **Email** \_\_\_\_\_

As the bylaws require, please sign up for at least one thing to help with the group. Thanks!

\_\_\_\_\_organize a field trip or workshop\_\_\_\_\_

\_\_\_\_\_organize a science or geography share\_\_\_\_\_

\_\_\_\_\_organize presentation night      \_\_\_\_\_organize or assist with sports event\_\_\_\_\_

\_\_\_\_\_host mom's or dad's get-together\_\_\_\_\_

\_\_\_\_\_assist with an event \_\_\_\_\_ other\_\_\_\_\_

Circle the best day(s) for daytime activities **M T W Th F S**      worst day(s) for daytime activities **M T W Th F S**

Circle the best day(s) for evening activities **M T W Th F S**      worst day(s) for evening activities **M T W Th F S**

**Suggestions for field trips or other activities:** \_\_\_\_\_

\*\*\*PLEASE be sure to fill out all spaces on this form as it is torn apart and divided among different PHSA members. Thanks!! \*\*\*\*\*

## Pendleton Home School Association Bylaws

### **Mission Statement**

The Pendleton Home School Association (PHSA) is a non-sectarian support group for homeschooling families. Our mission is to expand educational opportunities, facilitate interaction, communicate information, promote a positive image of homeschooling, and encourage parents in the education of their children. PHSA membership is not based on any one homeschooling approach, political platform, religious outlook, philosophical ideal, or race.

### **Activities**

PHSA requires adult (age 21 and older) supervision at all activities. There shall be a 1:5 supervision ratio of non-immediate family. High standards of conduct are expected such as: good manners and respect for one another's property, beliefs, and person.

### **Members**

In order to participate in PHSA activities, each family must sign up to organize or assist in some capacity with at least one activity or event during the school year (July 1-June 30). Children participating in activities must be members of the home school association or have permission from the association to attend.

### **Board**

Regular planning meetings will be held quarterly. Those expected to attend are the president, vice president, secretary, treasurer, activities coordinator, newsletter editor, and communications coordinator. Each board position has one vote. All members are welcome and encouraged to attend planning meetings, give input, and assist with the decision making of PHSA.

Responsibilities of the board members are as follows:

**President:** oversees functioning of the group, schedules planning meetings, and forms the nominating committee.

**Vice-President:** assists the president and oversees the science share and contests

**Secretary:** responsible for taking minutes at the planning meetings and getting them to the newsletter editor for printing in the newsletter. If unable to attend the meeting, the secretary needs to arrange for someone to take minutes. The secretary also oversees thank you notes, invitations and publicity.

**Treasurer:** responsible for maintaining the bank account records, reimbursing members for authorized expenses, providing a quarterly update at board meetings, and providing a year-end financial report to be published in the September newsletter. Reimbursement is done quarterly.

**Activities Coordinator:** oversees educational activities and field trips and other PHSA activities. Assists organizers as needed.

**Communications Coordinator:** oversees informational and reminder emails to members as needed. Oversees the sending of information packets and subscription forms to people interested in joining PHSA, receiving subscriptions and maintaining the membership roster. Oversees the Newsletter Editor who is responsible for sending out a monthly newsletter, September through June, and other mailings as necessary. The newsletters will consist of a minimum of a calendar or information sheet of the month's activities. Newsletter deadline is the 20<sup>th</sup> of the month and will be mailed by the last day of the month.

Elections will be held annually. A nominating committee will present a slate of officers at the spring planning meeting and a mail-in ballot will be sent in the May newsletter. Those ballots received before the deadline will be counted.

Updated 5/2010